

PRIVACY POLICY · JULY 2025

1. Introduction

Tatoma B.V. ("Tatoma", "we", "us") is committed to protecting your privacy. We process your personal data in line with the General Data Protection Regulation (GDPR). This Privacy Policy explains:

- why we process your personal data,
- with whom we may share it,
- and how we protect it.

Please read it carefully.

2. What Is Personal Data?

Personal data refers to any information that can identify you directly or indirectly, such as your name, email address, phone number, location, etc.

3. Who Is Responsible?

Tatoma B.V., based in Eindhoven, The Netherlands, is the data controller responsible for determining the purposes and means of processing your personal data.

4. When Do We Process Your Data?

We may collect and process your personal data when you:

- Visit our website
- Contact us (e.g., via email or form)
- Request a quote or information
- Apply for a job
- Enter into an agreement with us

5. What Data Do We Process?

Depending on your interaction with us, we may collect:

- Contact and identification details
 - Name, address, email, phone number
- Location and professional data
 - Company name, registration number, business address
- Job application data
 - CV, cover letter, employment history, communications
- Technical data via cookies
 - IP address, browser type, device type, analytics

If you don't provide certain personal data, we might not be able to deliver our services properly. We'll let you know if this applies.

6. Legal Grounds for Processing

We only process your data based on:

- Performance of a contract: to fulfil an agreement or prepare one
- Legal obligation: e.g., for tax or compliance reasons
- Legitimate interest: to answer questions, send relevant updates, secure our systems, or follow up on prior contact
- Consent: for specific uses, which you can withdraw anytime

7. Retention Period

We retain your personal data:

- As long as needed for its purpose
- For legal or tax obligations
- Up to 5 years after our collaboration ends, unless the law requires longer
- Newsletter data is kept until you unsubscribe

8. Sharing Your Data

We may share your data with:

- External service providers (e.g., accountants, IT providers)
- Authorities if legally required
- Only within the EU/EEA, unless safeguards are in place for international transfers

We do not sell your data to third parties.

9. Data Security

We apply appropriate technical and organisational measures to protect your data from loss, misuse, or unauthorised access. Still, no system is fully immune to threats.

10. Your Rights

You may:

- Access your data and request corrections
- Withdraw your consent at any time
- Object to processing for direct marketing
- Request restriction, deletion, or transfer of your data

Requests can be made via email (see below).

11. Cookies

We may use cookies to enhance your browsing experience. Cookies store small data files on your device, helping us personalise content and improve performance. You can control cookie settings through your browser.

12. Complaints

If you believe your data is mishandled, you can file a complaint with the Dutch Data Protection Authority (Autoriteit Persoonsgegevens) at autoriteitpersoonsgegevens.nl.

13. Contact

For questions or to exercise your rights, contact us at:
Email: admin@tatoma.eu

14. Changes to This Policy

We update this Privacy Policy when necessary. Last updated: July 2025

Tatoma B.V.

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